

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Cafetorium

Regular Meeting
November 23, 2020

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

7. **APPROVAL OF THE AGENDA**

20-232 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

20-233 Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – October 26, 2020

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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C. MULTI-BANK SECURITIES AGREEMENT USING eCONNECT DIRECT

- 20-234** Mrs. Lopez moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the agreement and resolution as attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

D. FIVE YEAR FORECAST

- 20-235** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the five-year forecast as attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

E. FINANCIAL STATEMENTS

- 20-236** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

F. FY21 APPROPRIATION AMENDMENT

- 20-237** Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached Appropriation Amendment.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

9. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

Parent Survey

B. **PERSONNEL**

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

- 20-238** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

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- a. **Amy Forkins**, resigning as Knollwood/Forestlawn SSP Monitor, effective October 29, 2020 to accept another position in the district.
- b. **Scott Nader**, resigning as BHS Volunteer Softball coach to accept another position in the district.
- c. **Marilyn Rainieri**, BHS Intervention Specialist, retiring effective December 31, 2020.
- d. **Analecia Sagula**, resigning as BHS Head Cheer coach effective November 16, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CERTIFIED HOURS PER DAY ADJUSTMENT

20-239

Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel a contract adjustment at the appropriate salary schedule rate as per the Master Agreement.

- a. **Lisa Montgomery**, *from* .5 BHS teacher *to* 1 full time BHS teacher effective January 22, 2021 for the remainder of the 2020-21 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CLASSIFIED

20-240

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all payroll requirements.

- a. **Amy Forkins**, BHS/BMS SSP Monitor, Step 2, 3 hrs./day, 181 days plus contracted holidays (pro-rated) effective November 24, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CLASSIFIED SUBSTITUTE

20-241

Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel per the Master Agreement at the appropriate salary schedule rate and contingent upon successful completion of all payroll requirements.

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- a. **Gerald Long**, Substitute Bus Driver, effective November 24, 2020.
- b. **Kristine Schremp**, Classified Substitute, effective November 24, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

SUPPLEMENTAL

20-242

Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2020-21** school year/season contingent upon successful completion of all payroll requirements, current certifications *and pending district safety guidelines*.

- a. **Scott Nader**, BHS Assistant Softball Coach, Class III, Step 1, effective November 24, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

C. OTHER

20-243

Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **WEST ROOFING SYSTEMS, INC. PROPOSAL** for the repair and restoration of the roof at Knollwood Elementary School.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

20-244

Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the **NORTHERN OHIO ADVENTIST ACADEMY AND psi AFFILIATES, INC. SERVICE AGREEMENT** for the required services as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

20-242

Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the **SUBSTITUTUTE BUS DRIVER WAGE ADJUSTMENT**.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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- 20-243** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the **CLASSIFIED SUBSTITUTE WAGE ADJUSTMENT**.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 20-244** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the **SHEFFIELD-SHEFFIELD LAKE DISTRICT CALENDAR FOR THE 2021-22 SCHOOL YEAR** as attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 20-245** Mrs. Jensen moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve and adopt the attached **BOARD POLICY MANUAL TITLE IX CHANGES AND ADDITIONS** and waive the three readings.

a. Sexual Harassment – ACAA

b. Nondiscrimination on the Basis of Sex – ACA

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen
JVS is going remote.
2. Athletic Counsel – Lisa Miller
Winter season has been postponed until December 6/2020.
3. Legislative Liaison – Amy DeLuca
HB311
HB404 extends licensure deadlines
HB367- School Counselor job description, has gone to Senate.
HB310 -bullying.
HB459- coaches restricting participation.
School funding bills are currently in the House and Senate.
4. Endowment Fund – Pat Czech
Pick 3 fundraiser going well.
Second round of grants are due in December
Bulk mailing in November.
5. S.A.L.T. – Sheila Lopez
No report.

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6. Finance Committee – Sheila Lopez
Discussion of the November 17, 2020. Intend to meet each month.

11. ADJOURNMENT

20-246 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 6:10 PM


Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael T. Barnhart, Treasurer


Mrs. Pat Czech, President

The next Regular Meeting will be on December 14, 2020 at 5:30 PM at the BHS/BMS Media Center.